



**Acton Public Library**  
60 Old Boston Post Road  
Old Saybrook, Connecticut 06475

**Board of Directors Regular Meeting**  
Tuesday, March 8, 2022

**Attendance** - Members present: Amanda Brouwer (Library Director), Nancy Walsh (Chairperson), Alan Schwarz (Vice Chairperson), Nathan Wise (Treasurer), Susan Mariani (Corresponding Secretary), Michael Cameron, Mary Delmonico, Susan Hitchcock Missel, MaryAnn Iadarola, and Ann Derouaux-Welch. Absent (\*notified, \*\*did not notify): none. Others: Henry Myerberg (Architect), Mandy Merritt (Board Recorder).

1. **Call to Order** - Chairperson Walsh called the meeting to order at 6:31pm. The Pledge of Allegiance was recited.

2. A request was made by Susan M. to add the topic of library participation in the town's Memorial Day Parade to the meeting agenda. The Chairperson approved adding this topic.

3. **Architectural Feasibility Study:** Presentation by Architect Henry Myerberg. The Board Members asked a variety of questions and then a lively discussion followed regarding the visuals and ideas shared by Henry including interior and exterior design solutions, flexibility of the modular furniture and the importance of improving the staff space. Budget accommodations and personalization for the town of Old Saybrook were also discussed. With next steps in mind, the Board considered reviewing the RFP details and milestones, gathering feedback from others in the community and necessary next steps. Lastly, there was mention of the grant origins and time limit of June 30.

4. **Approval of Minutes** - The APLB meeting minutes of February 8, 2022 were reviewed. A motion was made by Nathan Wise and seconded by Alan Schwarz to approve the minutes. All were in favor. Nancy Walsh abstained.

The APLB special meeting minutes of February 17, 2022 were reviewed. A motion was made by Ann Derouaux-Welch and seconded by MaryAnn Iadarola to approve the minutes. All were in favor. Susan Hitchcock Missel abstained.

The Policy Sub-Committee meeting minutes of February 11, 2022 were reviewed. After a brief review of the meeting and a discussion about the Town Boards and Commissions open house in April, a motion was made by Mary Delmonico and seconded by Susan Mariani to approve the minutes. All were in favor.

3. **Public Comment** - None

4. **Acceptance of Financial Report** - Director Brouwer explained the re-allocation of the cleaning services funds. A portion of book acquisition funds will be portioned out to large print books. Sunday

library hours will continue into June. A motion was made by Nathan Wise and seconded by Susan Mariani to approve the Financial Report as presented. All were in favor.

5. **Acceptance of Non-Town Fund Report** - A motion was made by Nathan Wise and seconded by Mary Delmonico to accept the Non-Town Fund Report with clarification of a refund notation. All were in favor.
6. **Acceptance of Statistics Report** - Director Brouwer mentioned an increase in use of the physical collection resulting in a decrease in use of the digital options. There is also an increase in requests for inter-library loans and a brief discussion about the departure of Middletown from the consortium. Hoopla content is popular. A motion was made by Ann Derouaux-Welch and seconded by Alan Schwarz to approve the Statistics Report as presented. All were in favor.
7. **Correspondences** - None.
8. **Library Director's Report** - Director Brouwer mentioned that the library is fully staffed at this time and there is a plan for the staff to attend the Library Conference. The outdoor 24/7 book pick-up lockers are in testing phase. A preview of upcoming adult programs including off-site gatherings for book discussions, a successful pen-pal program for all ages, a poetry event and a paint night. The highlight of the children's programs was a read-with-me therapy dog event and mention of the wide variety of young adult/teens programs.
9. **Friend's Report** - Nathan informed the Board that the next book sale will be March 25-26.
10. **Old Business** - The logo subcommittee February 23 meeting minutes were reviewed. Nancy Walsh informed the board of the status and progress of the selection process. A motion was made by Mary Delmonico to accept the February 23 logo subcommittee meeting minutes and seconded by Ann Derouaux-Welch. All were in favor.  
  
Logo Subcommittee March 4 meeting - Nancy recapped the meeting and provided background regarding the selected design firm. Amanda mentioned the desire to have this process completed in the Spring. A motion was made by Alan Schwarz to accept the logo subcommittee March 4 meeting minutes. Susan Hitchcock Missel seconded. All were in favor.
11. **New Business** - Susan M introduced the idea of the board participating in the Old Saybrook Memorial Day parade on Sunday morning Monday May 30. The Board discussed ideas for the float design, banner, costs, launch of the new logo, hand out of summer reading, programs, bookmarks. A motion was made by Alan Schwarz for the APLB to participate in the Memorial Day parade. A second was made by Mary Delmonico. All were in favor. A parade float subcommittee was formed including Susan M, Mike C, Nathan W, and Mary D
12. **Adjournment** - A motion to adjourn the meeting was made by Susan Mariani and seconded by MaryAnn Iadarola. All were in favor. The meeting adjourned at 8:27pm.

Respectfully submitted,  
Mandy Merritt, *Board Recorder*