



**ACTON PUBLIC LIBRARY**  
60 Old Boston Post Road Old Saybrook, CT 06475 (860)395-3184  
**Acton Public Library Board of Trustees Meeting**

**Regular Meeting Minutes**  
**Tuesday, January 10, 2023 – 6:30 p.m.**  
**60 Old Boston Post Road**  
**Main 2nd Floor Conference Room**

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairperson N. Walsh called the meeting to order at 6:34 p.m. The Pledge of Allegiance was recited.

**Members Present:** N. Walsh (Chairperson), S. Mariani, (Corresponding Secretary), N. Wise (Treasurer), M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola

**Members Absent** (\*notified, \*\*did not notify): A. Schwarz\*

**Staff:** A. Brouwer (Library Director), J. Galli (Board Clerk)

**In attendance:** N. Prescott, Co-President of Friends

**2. APPROVAL OF MINUTES**

**MOTION** to approve the **Meeting Minutes** of December 13, 2022 as presented **MADE:** A. Derouaux-Welch **SECONDED:** M.A. Iadarola **VOTING IN FAVOR:** N. Walsh, S. Mariani, N. Wise, M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 8-0-0.

**MOTION** to approve the **Building Subcommittee Minutes** of January 5, 2023 as presented **MADE:** M. Delmonico **SECONDED:** A. Derouaux-Welch **VOTING IN FAVOR:** N. Walsh, S. Mariani, N. Wise, M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 8-0-0.

**3. PUBLIC COMMENT**

N. Prescott, Co-President of Friends discussed a program Essex Savings Bank has that donates to nonprofit organizations of which Friends has applied. During the month of February, customers of Essex Savings can complete a ballot to choose an organization to receive the funds.

**4. ACCEPTANCE OF FINANCIAL REPORT**

Fire/Security Maintenance service fee has gone up. The library will raise the budget in this category next year to cover cost.

**MOTION** to accept the **Financial Report** as presented **MADE:** M.A. Iadarola **SECONDED:** N. Wise **VOTING IN FAVOR:** N. Walsh, S. Mariani, N. Wise, M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 8-0-0.

**5. ACCEPTANCE OF NON-TOWN FUND REPORT**

Ten laptops were purchased with funds from the Rotary Club. M.A. Iadarola has graciously donated five thousand dollars to the renovation fund.

**MOTION** to accept the **Non-Town Fund Report** as presented **MADE:** A. Derouaux-Welch **SECONDED:** M.A. Iadarola **VOTING IN FAVOR:** N. Walsh, S. Mariani, N. Wise, M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 8-0-0.

**6. ACCEPTANCE OF STATISTICS REPORT**

In a preliminary report from the State it is reported that our circulation numbers are rising but not yet up to Pre-Covid numbers. The Board members discussed what the library does with discarded books.

**MOTION** to accept the **Statistics Report** as presented **MADE:** M. Cameron **SECONDED:** S. Hitchcock Missel **VOTING IN FAVOR:** N. Walsh, S. Mariani, N. Wise, M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 8-0-0.

**7. CORRESPONDENCES - None.**

**8. LIBRARY DIRECTOR'S REPORT**

Sundays have been staffed through March but interviews will continue for non-union weekend subs. A legislative event will take place on February 2<sup>nd</sup> in collaboration with the Ct Library Association. This is an opportunity to briefly review what libraries do to serve our communities and to facilitate networking in anticipation of advocacy during the upcoming legislative session. A. Brouwer has been asked to join the LION Membership Committee charged with evaluating prospective member libraries.

The Children's Department had 9 programs with 393 participants. The Evergreen StoryWalk was a success as well as the Noon Year's Eve Party which was attended by 50 people. Game Night and Open Mic continue to be successful with the young adults. Volunteers have come in to help with crafts. Cellist R. Mitten performed during the Winter Solstice ornament exchange to a welcoming crowd. Twenty-six adult programs were offered with 210 attending. The most popular events were Ken Gloss/Rare Books and Paint Night. Coming up – Ice Fishing January 26<sup>th</sup> and Anne Frank January 31<sup>st</sup>.

The building sub-committee met on January 5<sup>th</sup>. They discussed the RFP/RFQ process including dates, requirements and walkthrough. They will target the third week in January to post.

**9. FRIEND'S REPORT**

N. Wise presented. January meeting will take place on Wednesday, January 18<sup>th</sup> at 10 a.m.

10. **OLD BUSINESS**

A. Election of Renovation Communication Subcommittee

The Renovation Communication Subcommittee will be a long-standing commitment covering many phases of the renovation. The members who volunteered for this will be: N. Walsh (ex-officio), N. Wise, A. Derouaux-Welch, M.A. Iadarola.

**MOTION** to approve the volunteers for the **Renovation Communication Subcommittee** as presented **MADE:** M. Cameron **SECONDED:** S. Hitchcock Missel **VOTING IN FAVOR:** N. Walsh, S. Mariani, N. Wise, M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 8-0-0.

B. Policy Subcommittee Meeting on Jan 17<sup>th</sup>. Member feedback on APL Policies updates/revisions requested by 1/16/23.

The Policy Subcommittee will be meeting on January 17<sup>th</sup>.

C. *Update: Nov. 9th, YA Family Event, Real Life Real Talk; Adolescent Health. Susan Mariani*

The Board discussed at length the Planned Parenthood event in relation to how the Library should present outside programs. Going forward they agreed that the wording of the advertisement be clear as to who is hosting and possibly contain a disclaimer.

11. **NEW BUSINESS** - None.

12. **ADJOURNMENT**

**MOTION** to adjourn the meeting of January 10, 2023 at 8:00 p.m. to the next regularly scheduled meeting of Tuesday, February 14, 2023 at 6:30 p.m. in the Main 2<sup>nd</sup> Floor Conference Room as presented **MADE:** A. Derouaux-Welch **SECONDED:** M. Cameron **VOTING IN FAVOR:** N. Walsh, S. Mariani, N. Wise, M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 8-0-0.

Respectfully submitted,

Joanne Galli  
Board Clerk