



ACTON PUBLIC LIBRARY
60 Old Boston Post Road Old Saybrook, CT 06475 (860)395-3184
Acton Public Library Board of Trustees Meeting

Regular Meeting Minutes
Tuesday, October 11, 2022 – 6:30 p.m.
60 Old Boston Post Road
Main 2nd Floor Conference Room

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairperson Walsh called the meeting to order at 6:31 pm. The Pledge of Allegiance was recited.

Members Present: N. Walsh (Chairperson), S. Mariani (Corresponding Secretary), M. Cameron, A. Derouaux-Welch, M.A. Iadarola

Members Absent (*notified, **did not notify): *A. Schwarz (Vice Chairperson), *N. Wise (Treasurer),
*M. Delmonico, *S. Hitchcock Missel

Staff: A. Brouwer (Library Director), J. Galli (Board Clerk)

In attendance: E. Miller, Co-chair of Friends

2. APPROVAL OF MINUTES

MOTION to approve the **Meeting Minutes** of September 13, 2022 as presented **MADE:** A. Derouaux-Welch **SECONDED:** M.A. Iadarola **VOTING IN FAVOR:** N. Walsh, S. Mariani, M. Cameron, A. Derouaux-Welch, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 5-0-0.

MOTION to approve the **Building Committee Minutes** of September 30, 2022 as presented **MADE:** M. Cameron **SECONDED:** M.A. Iadarola **VOTING IN FAVOR:** N. Walsh, S. Mariani, M. Cameron, A. Derouaux-Welch, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 5-0-0.

3. PUBLIC COMMENT - None

4. ACCEPTANCE OF FINANCIAL REPORT

Funds for repair of awning over the main entrance were taken out of this month's operating budget.

MOTION to accept the **Financial Report** as presented **MADE:** S. Mariani **SECONDED:** A. Derouaux-Welch **VOTING IN FAVOR:** N. Walsh, S. Mariani, M. Cameron, A. Derouaux-Welch, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 5-0-0.

5. ACCEPTANCE OF NON-TOWN FUND REPORT

Coffee mugs and water bottles were purchased for library card sign-up and the volunteer breakfast.

MOTION to accept the **Non-Town Fund Report** as presented **MADE:** A. Derouaux-Welch **SECONDED:** M.A. Iadarola **VOTING IN FAVOR:** N. Walsh, S. Mariani, M. Cameron, A. Derouaux-Welch, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 5-0-0.

6. ACCEPTANCE OF STATISTICS REPORT

Connecticard was down from last year by 26%. Patrons that visited last year due to closed libraries in surrounding towns are now using their own libraries. In speaking for the Board, A. Derouaux-Welch acknowledged Emily Sheehan, Children's Librarian, for all the work she's done and continues to do. A pay differential was offered to employees to work Sundays. A. Derouaux-Welch and N. Walsh would like to work on comparing what we offer employees vs. other libraries. A. Brouwer noted that out of the 477 books listed under Collection Withdrawals some were mis-shelved and others may have been missing for quite some time.

MOTION to accept the **Statistics Report** as presented **MADE:** M. Cameron **SECONDED:** S. Mariani **VOTING IN FAVOR:** N. Walsh, S. Mariani, M. Cameron, A. Derouaux-Welch, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 5-0-0.

7. CORRESPONDENCES - None

8. LIBRARY DIRECTOR'S REPORT

43 new patrons registered for a card and 57 renewed theirs. The Children's Library hosted 14 programs with 364 participants in September. The 34 adult programs were attended by 227. Ken Glass, Rare Book Specialist, was postponed to December 1st at 6 p.m. due to presenter illness. E. Boucher was hired as the PT Research Librarian. The Volunteer Breakfast is on October 20th at 9:30 a.m. Patrons are enjoying the puzzles. There is a quilt display in honor of Michelle Van Epps in the Gallery. Shelving has been shifted to allow for more mobility around the stacks.

9. FRIEND'S REPORT

E. Miller, Co-chair of Friends presented. Miller gave credit to A. Brouwer for her Saybrook Events article about Friends. November 18/19 will be the next small book sale/ bake sale.

10. OLD BUSINESS

A. Building Committee Update

A. Brouwer presented. Priorities for the renovation are the children's library, young adult space, the outdoor patio and trimming the circulation desk to allow room to bring

staffing closer to the floor. She is working on the RFP, which will include the Feasibility Study and the Strategic Plan, and will send to the committee for comments.

B. Torchlight Parade

The Torchlight Parade is scheduled for December 10th at 6 p.m. The Board discussed ideas for a float. A. Derouaux-Welch, S. Mariani, M. Cameron and M.A. Iadarola will meet on October 26th to put together a plan.

MOTION to form a **Committee to Construct a Float** as presented **MADE:** A. Derouaux-Welch **SECONDED:** S. Mariani **VOTING IN FAVOR:** N. Walsh, S. Mariani, M. Cameron, A. Derouaux-Welch, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 5-0-0.

11. NEW BUSINESS

A. Communications Committee

The Board discussed putting together a Communications Committee of three for the renovation project. A. Derouaux-Welch volunteered.

12. ADJOURNMENT

MOTION to adjourn the meeting of October 11, 2022 at 7:51 p.m. to the next regularly scheduled meeting of Tuesday, October 11, 2022 at 6:30 p.m. in the Main 2nd Floor Conference Room as presented **MADE:** M.A. Iadarola **SECONDED:** A. Derouaux-Welch **VOTING IN FAVOR:** N. Walsh, S. Mariani, M. Cameron, A. Derouaux-Welch, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 5-0-0.

Respectfully submitted,

Joanne Galli
Board Clerk