



ACTON PUBLIC LIBRARY
60 Old Boston Post Road Old Saybrook, CT 06475 (860)395-3184
Acton Public Library Board of Trustees Meeting

Regular Meeting Minutes
Tuesday, February 14, 2023 – 6:30 P.M.
60 Old Boston Post Road
Main 2nd Floor Conference Room

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairperson N. Walsh called the meeting to order at 6:30 P.M. The Pledge of Allegiance was recited.

Members present: N. Walsh (Chairperson), S. Mariani, (Corresponding Secretary), N. Wise (Treasurer), M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola

Members absent (*notified, **did not notify): A. Schwarz*

Staff: A. Brouwer (Library Director), J. Galli (Board Clerk)

In attendance: E. Miller, Co-President of Friends

ADDITION TO THE AGENDA - S. Mariani requested that **B. Memorial Day Parade** be added to New Business. All in favor.

2. APPROVAL OF MINUTES

MOTION to approve the **Meeting Minutes** of January 10, 2022 as presented **MADE:** M.A. Iadarola **SECONDED:** A. Derouaux-Welch **VOTING IN FAVOR:** N. Walsh, S. Mariani, N. Wise, M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 8-0-0.

MOTION to approve the **Policy Subcommittee Minutes** of January 17, 2023 as presented **MADE:** A. Derouaux-Welch **SECONDED:** S. Mariani **VOTING IN FAVOR:** N. Walsh, S. Mariani, N. Wise, M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 8-0-0.

MOTION to approve the **Renovation Communications Subcommittee Minutes** of January 23, 2023 as presented **MADE:** M.A. Iadarola **SECONDED:** M. Delmonico **VOTING IN FAVOR:** N. Walsh, S. Mariani, N. Wise, M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 8-0-0.

MOTION to approve the **Renovation Communications Subcommittee Minutes** of February 6, 2023 as presented **MADE:** A. Derouaux-Welch **SECONDED:** M.A. Iadarola **VOTING IN FAVOR:** N. Walsh, S. Mariani, N. Wise, M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 8-0-0.

3. **PUBLIC COMMENT** – None

4. **ACCEPTANCE OF FINANCIAL REPORT**

Minor maintenance has been done including repairs to the elevator and back doors. Electric bill increased by \$3,000 from December to January.

MOTION to accept the **Financial Report** as presented **MADE:** S. Mariani **SECONDED:** M. Delmonico **VOTING IN FAVOR:** N. Walsh, S. Mariani, N. Wise, M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 8-0-0.

5. **ACCEPTANCE OF NON-TOWN FUND REPORT**

Anne Frank program was paid for by the Bernstein Fund.

MOTION to accept the **Non-Town Fund Report** as presented **MADE:** A. Derouaux-Welch **SECONDED:** M.A. Iadarola **VOTING IN FAVOR:** N. Walsh, S. Mariani, N. Wise, M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 8-0-0.

6. **ACCEPTANCE OF STATISTICS REPORT**

Circulation of audiobooks and magazines are up. Ancestry database continues to be popular. A. Brouwer discussed an initiative to make more patrons aware of the availability of the lockers.

MOTION to accept the **Statistics Report** as presented **MADE:** M. Delmonico **SECONDED:** S. Mariani **VOTING IN FAVOR:** N. Walsh, S. Mariani, N. Wise, M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 8-0-0.

7. **CORRESPONDENCES**

A note was received from the Shoreline Soup Kitchen and Food Pantries thanking the library for hosting a collection bin in which they collected nearly 700 pounds of food last year.

8. **LIBRARY DIRECTOR'S REPORT**

Two new PT library assistants have been hired. The Ct Library Association held a session in the meeting room on February 2nd. Their discussions included bringing funding back up to past levels and the exorbitant fees charged for ebooks/audiobooks. Fiona will serve on Lions' *Equity, Diversity, and Inclusion Committee* which looks at ways that Lion can add EDI into everyday work, services and staffing. Samuel will be added as a Notary along with Amanda and Fiona after he finishes the application and test.

The Children's Department had 21 programs with 633 participants. Grub Club and Storytime & Sign were well attended. Children's Assistant Rebecca is putting together an upcoming Pokemon Party. Young adult programs continue to be a success including Game Night and Open Mic. Paint night is back. A 2nd Annual Make Music Day is planned for June 21st to coincide with Summer Reading Kickoff. Twenty-four adult programs were offered with 229 attending. The most popular was Sheryl Faye portraying Anne Frank. She will be back in November for Aviation Month to portray Amelia Earhart. Intro to Backgammon was also well attended.

Coming Up February 25th - Gwendolyn Quezaire-Presutti will portray Zora Neale Hurston author of "Their Eyes Were Watching God"

March - Annual Poetry Competition and a 4-part Intro to Vegetable Gardening

9. FRIEND'S REPORT

N. Wise presented an overview of January 18th meeting which included discussions about additional funding for library programs, a short-term CD and the upcoming March 24/25 book sale. Friends will also allocate money for the renovation project. Next meeting is April 26th at 10 A.M. Annual meeting planned for May 24th at 5 P.M.

10. OLD BUSINESS

A. Subcommittee Reports

1) Policy – S. Mariani presented. The subcommittee discussed updating the new Strategic Plan Mission Statement and the Lion Collection Policy. They contemplated whether the 6-year Board term is too long. They also considered lowering the age a person can get a library card without parental consent. It is currently 18.

2) Renovation Building – A. Brouwer presented. The architects did a walk-through on February 1st. The RFP and addendums can be found on the town website.

3) Renovation Communications – M.A. Iadarola presented. They brainstormed and presented ideas such as a press release around time architect is chosen, informal elevator speech regarding renovation and a brochure for the public with a model and pictures etc.

11. NEW BUSINESS

A. **March 14th APLB Meeting** – Proposed time change for meeting to commence at 4:00 P.M.

<p>MOTION to Commence March 14, 2023 Board Meeting at 4:00 P.M. as presented MADE: N. Wise SECONDED: A. Derouaux-Welch VOTING IN FAVOR: N. Walsh, S. Mariani, N. Wise, M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola OPPOSED: None ABSTAINING: None APPROVED: 8-0-0.</p>

B. Memorial Day Parade

The Board discussed participating in the Memorial Day Parade.

MOTION to Participate in Memorial Day Parade as presented **MADE:** N. Walsh **SECONDED:** A. Derouaux-Welch **VOTING IN FAVOR:** N. Walsh, S. Mariani, N. Wise, M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 8-0-0.

12. ADJOURNMENT

MOTION to adjourn the meeting of February 14, 2023 at 8:00 p.m. to the next scheduled meeting of Tuesday, March 14, 2023 at 4:00 P.M. in the Main 2nd Floor Conference Room as presented **MADE:** S. Mariani **SECONDED:** M.A. Iadarola **VOTING IN FAVOR:** N. Walsh, S. Mariani, N. Wise, M. Cameron, M. Delmonico, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 8-0-0.

Respectfully submitted,

Joanne Galli
Board Clerk