



**ACTON PUBLIC LIBRARY**  
**60 Old Boston Post Road Old Saybrook, CT 06475 (860)395-3184**  
**Acton Public Library Board of Trustees Meeting**

**Regular Meeting Minutes**  
**Tuesday, April 11, 2023 – 6:30 P.M.**  
**60 Old Boston Post Road**  
**Main 2nd Floor Conference Room**

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairperson N. Walsh called the meeting to order at 6:30 P.M. The Pledge of Allegiance was recited.

**Members present:** N. Walsh (Chairperson), S. Mariani, (Corresponding Secretary), M. Cameron, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola, A. Schwarz

**Members absent:** (\*notified, \*\*did not notify): N. Wise\*, M. Delmonico\*

**Staff:** A. Brouwer (Library Director), J. Galli (Board Clerk)

**In attendance:** N. Prescott, Co-President of Friends

**2. APPROVAL OF MINUTES**

**MOTION** to approve the **Meeting Minutes** of March 14, 2023 as presented **MADE:** A. Derouaux-Welch **SECONDED:** A. Schwarz **VOTING IN FAVOR:** N. Walsh, S. Mariani, M. Cameron, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola, A. Schwarz **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 7-0-0.

**MOTION** to approve the **Policy Subcommittee Minutes** of March 30, 2023 as presented **MADE:** S. Mariani **SECONDED:** M.A. Iadarola **VOTING IN FAVOR:** N. Walsh, S. Mariani, M. Cameron, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola, A. Schwarz **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 7-0-0.

**3. PUBLIC COMMENT – None**

**4. ACCEPTANCE OF FINANCIAL REPORT**

Due to rising costs, the two heat pumps that were purchased (for the annual replacement program) exceeded budgeted amount – next year’s budget will have to increase.

**MOTION** to accept the **Financial Report** as presented **MADE:** M. Cameron **SECONDED:** S. Mariani **VOTING IN FAVOR:** N. Walsh, S. Mariani, M. Cameron, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola, A. Schwarz **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 7-0-0.

## 5. ACCEPTANCE OF NON-TOWN FUND REPORT

A scanner was purchased to archive items into the CTDA (Ct. Digital Archive) at the University of Ct. Summer reading logo items were purchased through Connecticutcard for the summer reading program that commences last week in June.

<p><b>MOTION</b> to accept the <b>Non-Town Fund Report</b> as presented <b>MADE:</b> A. Derouaux-Welch <b>SECONDED:</b> M.A. Iadarola <b>VOTING IN FAVOR:</b> N. Walsh, S. Mariani, M. Cameron, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola, A. Schwarz <b>OPPOSED:</b> None <b>ABSTAINING:</b> None <b>APPROVED:</b> 7-0-0.</p>
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## 6. ACCEPTANCE OF STATISTICS REPORT

Circulation of adult and juvenile items are on the rise. Library is brainstorming on ways to make the pick-up lockers look better.

<p><b>MOTION</b> to accept the <b>Statistics Report</b> as presented <b>MADE:</b> S. Hitchcock Missel <b>SECONDED:</b> A. Schwarz <b>VOTING IN FAVOR:</b> N. Walsh, S. Mariani, M. Cameron, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola, A. Schwarz <b>OPPOSED:</b> None <b>ABSTAINING:</b> None <b>APPROVED:</b> 7-0-0.</p>
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## 7. CORRESPONDENCES

The Association of Ct Library Boards is presenting a “Library Board Basics” webinar on Wednesday, April 26<sup>th</sup> for library Board members and staff.

## 8. LIBRARY DIRECTOR’S REPORT

Fiona S. has taken over the position of Community Engagement Coordinator. Final decision was made on an architect for library renovation but contracts haven’t been signed yet. The library was reimbursed \$7924 for BorrowIt Ct, a cooperative program among libraries in Ct that allows a resident of any town in the state who holds a valid borrower card issued by their home library to use that card to borrow materials from any of the 191 public libraries participating in the program. Participating libraries are reimbursed for these loans by the CT State Library.

During the month of March, 40 adult programs were offered with 395 attending. The most popular, with 80 attending, was Intro to Vegetable Gardening presented by the staff from Common Good Garden. The first Puzzle Competition was on March 18th. The winners were awarded gift cards to Penny Lane Pub provided by the Friends. Poetry is being accepted for the 29th Annual Poetry Competition until April 22. The presentation will be on Sat. May 20 at 2:00 P.M.

The Children’s Department had 23 programs with 782 participants. Irish Dance, Grub Club and Tiny Art were well attended. Each child that attended the book sale received a free book. Young adult programs continue to be a success including Chess group. A “Regular Studier” punch card is in the works for YA’s who study or do homework at the library. The 2<sup>nd</sup> annual Make Music Day event is scheduled for June 21<sup>st</sup>.

## 9. FRIEND’S REPORT

N. Prescott presented. Book sale was very successful, bringing in just under \$1,800. Prescott expressed gratitude for the help and support of the library staff and volunteers. Prescott and E.

Miller attended a statewide Friends meeting and heard about other library's fundraising efforts including puzzle sales. The next quarterly meeting is April 26<sup>th</sup> at 10 A.M.

**10. OLD BUSINESS**

**A. Policy Subcommittee Update**

N. Walsh presented. The Subcommittee reviewed the first twenty pages looking at language and anything that needed to be updated.

**B. Memorial Day Parade**

S. Mariani presented. The theme for this year's float is the poem "In Flanders Fields." Decorations for the float are underway.

**11. NEW BUSINESS**

**A. Discussion: Change of APLB monthly meeting time**

The Board discussed the pros and cons of changing the time of the Board meeting. Final decision to keep the current time was largely due to future members who may work during the day.

**12. ADJOURNMENT**

**MOTION** to adjourn the meeting of April 11, 2023 at 7:35 P.M. to the next scheduled meeting of **Tuesday, May 9, 2023 at 6:30 P.M.** in the Main 2<sup>nd</sup> Floor Conference Room as presented **MADE:** A. Schwarz **SECONDED:** S. Hitchcock Missel **VOTING IN FAVOR:** N. Walsh, S. Mariani, M. Cameron, A. Derouaux-Welch, S. Hitchcock Missel, M.A. Iadarola, A. Schwarz **OPPOSED:** None **ABSTAINING:** None **APPROVED:** 7-0-0.

Respectfully submitted,

Joanne Galli  
Board Clerk