



60 Old Boston Post Road  
Old Saybrook, CT 06475  
Board of Trustees Regular Meeting  
Tuesday, August 9, 2022

Attendance – members present: Amanda Brouwer (Library Director), Nancy Walsh (Chairperson), Nathan Wise (Treasurer), Susan Mariani (Corresponding Secretary), Michael Cameron, Susan Hitchcock Missel, Mary Ann Iadarola, and Ann Derouaux-Welch. Absent (\*notified, \*\*did not notify): Alan Schwarz\*, Mary Delmonico\*. Others: Joseph Desautel, Jr, CEO Downes Construction Company; John Fraioli VP Field Operations, Downes Construction Company; Cindy Baklik, APL Adult Programming; Nancy Prescott, Friends of the Acton Public Library; Joanne Galli; Jan Furman, Public Comment.

1. Call to Order: Chairperson Walsh called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.
2. Joe Desautel and John Fraioli of Downes Construction presented info on their company as a possible contractor to help us with our future projects. They said they are very familiar with the CT State Grant process and could be helpful. They spoke about the many projects they have completed including many libraries. Joe Desautel is a resident of Old Saybrook and takes a personal interest in our success.
3. Staff Spotlight: Cindy Baklik, APL Adult Programming gave an overview of all her programs including multiple book clubs, games, crafts and special programs including Learn to Play the Ukulele. Programming has gone up substantially and we now have a newsletter. She works 25 hours/week and finds scheduling events her biggest challenge.
4. Approval of Minutes  
The APLB minutes from the July 12, 2022 Special Meeting were reviewed. A motion was made by Nathan Wise and seconded by Ann Derouaux-Welch to accept the minutes. All accepted with abstention by Mike Cameron and Susan Hitchcock Missel who were not in attendance.  
The Policy Subcommittee minutes of July 22, 2022 were reviewed. A motion was made by Susan Mariani and seconded by MaryAnn Iadarola to accept the minutes. All were in favor.
5. Public Comment: Jan Furman attended the meeting to ask for more information about the number of OS residents who participated in the surveying process, conducted during the Strategic Planning sessions. Amanda Brouwer reviewed the methods for the SP information gathering. In addition to several focus groups and interviews, 2 online and print surveys were completed by 525 community residents.
6. Acceptance of the Financial Report. A motion was made by Nathan Wise and seconded by Mike Cameron to accept the Financial Report as presented. All were in favor. There are two sets of Financials 2021-2022 and 2022-2023. We are underspent on personnel because of changes in staff during the year. Cleaning services are going well, but the new maintenance person is still a problem, Carl Fortuna has been made aware. Dan Moran continues to go above and beyond.
7. Acceptance of the Non-Town Fund Report. A motion was made by Nathan Wise and seconded by Ann Derouaux-Welch to accept the Non-Town Fund Report as presented. All were in favor.
8. Acceptance of Statistic Report. Three numbers in Circulation:Electronics were found to be incorrect, -10%, -100% and -3%. Amanda will correct. Nathan Wise made a motion to accept the

Statistic Report as amended and MaryAnn Iadorola seconded, all approved. LION is doing better on books on hold deliveries. The staff has been trained on the 3D Printer. Still waiting for the new maintenance person to move it. Amanda is scheduled to speak at the Rotary Club on 8/31/2022. They may be donating more computers.

9. Correspondences. None
10. Directors Report. Two positions are with the town for replacements. The Farmers Market seems to be going well. Amanda thanks all who have helped. We have a new Karaoke machine and the Connect 4 is a big hit. 90 people attended the Magic Show and 80 attended the Acrobat show which needed to be inside due to the heat. A great demonstration of the need for a flexible space. Story Walk is up featuring the book Hike, another one is planned for the fall. YA volunteers helped with the book sale and the Summer Reading Program. The All Day Music was very successful. Two windows have been replaced.
11. Friends Report. Nathan Wise reported on the July 27, 2022 meeting. \$7062 was raised at the book sale. Thanks to the library staff for making bookmarks and moving tables, the tables are too heavy. Membership raised \$5560. The bylaws may be amended to address how much money can be in the account. The next meeting is August 25, 2022, 4:00 pm. The next book sale will be November 18-19, 2022.  
A special thanks to Amanda and staff from Nancy Prescott.
12. Old Business. A Special Board Meeting was held on July 12, 2022 to discuss/brainstorm priorities for the next phase of the library upgrade. No decisions were made, but three areas were highlighted, Children's Library upgrade, Young Adults Room and a 3 Seasons room on the patio. This meeting ties into the Downes Construction presentation.  
The CT State Grant is being postponed to next year because after discussions with the state, we are not far enough along in the process to get an award. We need to hire an Architect, a builder, make a schedule with attached costs before we can be considered. We should set up a Building Subcommittee and a Communication Subcommittee. Amanda is waiting for quotes for a generator, possibly ARPA Funds, Capital Funds or part of the CT State Grant funds. The new sidewalks that will connect the back parking lot to the patio will be paid by town funds.  
Susan Hitchcock Missel questioned the availability of Board Meeting Recordings. Amanda showed her how to access them, but seemed to be inconsistent with how other Town Boards do their recordings. Nancy Walsh will find out what is required by the town.
13. Adjournment. A motion to adjourn the meeting was made by Nathan Wise and seconded by Ann Derouaux-Welch at 8:40pm.

Submitted by: Susan Mariani, 8/15/2022