



**Acton Public Library
Board of Directors**

60 Old Boston Post Rd.
Old Saybrook, CT 06475

**Acton Public Library
Board of Directors
Regular Meeting
Tuesday, January 14, 2020**

Attendance

Members present: Amanda Brouwer (Library Director), Nathan Wise (Board Chairperson), Kathleen Smith (Treasurer), Nancy Walsh (Secretary), Michael Cameron, Susan Mariani, Patricia Horn O'Brien, Mike Osnato, Alan Schwarz.

Absent (*notified,**did not notify): Janet Hodge-Burke (Vice Chairperson)**.

Others: Timothy Kellogg (Board Recorder).

Call to Order

Chairperson Wise called the meeting to order at 6:31

Acceptance of Minutes

The minutes of December 10, 2019 were reviewed. A motion was made by Alan Schwarz and seconded by Susan Mariani to approve the minutes as presented. All in favor. Minutes were approved as presented. The Policy Subcommittee minutes were reviewed. A motion was made by Michael Cameron and seconded by Nancy Walsh to approve the minutes as presented. All in favor. Subcommittee minutes approved as presented.

Acceptance of the Financial Report

Director Brouwer reported on the fiscal year-to-date and Non-Town Funds. Boiler expenses are exceeding expectations Director Brouwer would like to add one boiler now and hopefully add the second replacement in a few years. There was a brief discussion of the Faronics bill for the public computer systems. A donation of the Tucker Fund was transferred to the endowment. There was a discussion and clarification of gift fund balances. The board recommended a correction of the gift fund balances for next month. There was continued discussion of gifts that have been clarified from past records. A motion was made by Mike Osnato and seconded by Alan Schwarz to approve the financial reports with the understanding that the Gift Fund balance will be corrected. All in favor. Financial report approved.

Acceptance of the Statistics Report

There was a discussion about Circulation statistics and related percentage increases. A motion was made by Kathleen Smith and seconded by Alan Schwarz to approve the statistics report with the understanding that the Library Board will receive a correction next month. All in favor. Statistics report approved.

Correspondences

ACLB renewal was received and sent to Director Brouwer.

Director's Report

Director Brouwer provider her report. CHRO Sexual Harassment training is taking place for all town employees. The staff is previewing Hoopla and Kanopy digital media services. Freegal usage was noted. Capital requests were discussed. Building issues were reviewed the coupla, gutter guards, sliding doors and the heater in the back entry were discussed. The Children's report was reviewed: Items included: the early childhood resource fair, drop in craft gift for the holidays with teen volunteers, crafternoons, afternoon movies, with lots of activity. STEM programming is coming up. Adult programming included: the beginning of poetry entries for the annual contest, a well attended program about eastern coyotes. Some upcoming programs include: ukulele lessons, and the Kerry Boys musical group in march. Strategic planning group visits and surveys were highlighted.

Friends Report

No meeting to report on.

Old Business

2020-2021 Budget and Presentation Review

Director Brouwer reported on the 2020-2021 budget presentation. Items noted included: extra Reference coverage for Census preparations, LION operations increases, increases in periodical and newspaper costs. The budget presentation will be January 28 at 6 pm. Discussion of the presentation took place.

New Business

2020 Officer Elections

A motion to elect Library Board officers for 2020 was made by Mike Osnato and seconded by Michael Cameron. All were in favor. Nancy Walsh read the following resolution:

"The Acton Library Board of Trustees sincerely thanks Nathan M. Wise for his years of service as Chairman of the Library Board.

Nathan is a well known and vocal supporter of the Acton Library and its mission to serve the Old Saybrook Community. His advocacy extends from attendance at the many Library programs, publicist for library events, budget hearings, to representing the Library at local and state gatherings. Poetry Night, promotion of the Old Saybrook Poet Laureate position, and the annual program memorizing The Holocaust reflect some of Nathan's special interests and influence.

We are grateful to Nathan for his unwavering dedication to the values and success of the Acton Public Library."

A motion was made by Alan Schwarz and seconded by Patricia Horn O'Brien to elect Nancy Walsh as Chairperson, Alan Schwarz as Vice-Chairperson, Kathleen Smith as Corresponding Secretary, and Nathan Wise as Treasurer. All were in favor. 2020 officers elected as moved.

Public Participation

No public present.

Adjournment

Incoming Chairperson Walsh accepted a motion made by Alan Schwarz and seconded by Kathleen Smith to adjourn. Meeting adjourned at 7:18 p.m.

Respectfully submitted,



Timothy Kellogg,
Board Recorder