



**Acton Public Library
Board of Directors**

60 Old Boston Post Rd.
Old Saybrook, CT 06475

**Acton Public Library
Board of Directors
Regular Meeting
Tuesday, October 8, 2019**

Attendance

Members present: Amanda Brouwer (Library Director), Nathan Wise (Board Chairperson), Janet Hodge-Burke (Vice Chairperson), Kathleen Smith (Treasurer), Nancy Walsh (Secretary), Michael Cameron, Patricia Horn O'Brien, Mike Osnato, Alan Schwarz.

Absent (*notified,**did not notify): Susan Mariani*.

Others: Timothy Kellogg (Board Recorder), Brian Story (Young Adult Librarian).

Call to Order

Chairperson Wise called the meeting to order at 6:30 p.m. and welcomed Young Adult Librarian, Brian Story to the meeting.

Staff Spotlight: Brian Story

Brian Story introduced himself to the board, shared about his background, and highlighted his new projects for teens at the library. He discussed strategies and community engagement. He shared program highlights. Mr. Story shared about the Real Life Real Talk plans. He shared that he is working with Youth and Family Services on some projects. He also shared more about his personal background. Mr. Story gave the Library Board a chance to ask questions they might have.

Chairperson Wise noted the Hallacust remembrance event coming up Sunday, October 27 at 2 p.m. Agnes Vertes, President of the Holocaust Child Survivors of Connecticut, will tell her story of how she survived the Holocaust at the age of 4. Free and open to all. Please register. Chairperson Wise shared about a letter to the Harbor News to recommend Patricia Horn O'Brien as Poet Laureate for life. There was a discussion of the upcoming ACLB conference. Chairperson Wise turned the meeting over to Vice Chairperson Janet Hodge-Burke at 6:45 p.m and left the meeting. Vice Chairperson Hodge-Burke presided over the remainder of the meeting.

Acceptance of Minutes

The minutes of September 10, 2019 were reviewed. A **motion** was made by Alan Schwarz and seconded by Nancy Walsh to approve the minutes as presented. All were in favor. The regular meeting minutes were approved. The Policy Subcommittee minutes of September 27, 2019 were reviewed. A **motion** was made by Nancy Walsh and seconded by Alan Schwarz to approve the minutes as presented. All were in favor. Policy Subcommittee minutes approved.

Acceptance of the Financial Report

Director Brouwer provided the financial report on the fiscal-year-to-date and Non-Town Funds. It was noted that building expenses are higher due to heat pumps maintenance and upkeep. There was discussion of higher water usage during the summer took place. For Non-Town Funds, Connecticut funds were used for the deposit to MB&A for strategic planning. There was spending for homebound deliveries. There was a donation from the Lions Club for homebound delivery materials. A **motion** was made by Mike Osnato and seconded by Patricia Horn O'Brien to approve the financial report as presented. All were in favor. Financial report approved.

Acceptance of the Statistics Report

Director Brouwer reported on library statistics. September numbers were very good. Director Brouwer shared

that the staff has diversified collection development by having more staff involved in purchasing. Overdrive statistics were also good. Director Brouwer shared that there is a new reference statistics process in place. It was noted that YTD library visitor statistics are up from last year. A **motion** was made by Patricia Horn O'Brien and seconded by Alan Schwarz to approve the statistics report as presented. All were in favor. Statistics report approved.

Correspondences

None to report.

Director's Report

Director Brouwer gave her report. She reported that there have been new hires as Sunday Substitutes, Deliah and Sheila. Ashlee is resigning as a Saturday Library Assistant to work with marine life. The library opens Sundays beginning October 20, from 1-5. Event Keeper is live. LION increases are to be expected for the next fiscal year, partly due to deliveries. There was a related discussion on deliveries and book groups. Director Brouwer provided Children's program highlights. She shared about the Treehouse Players events, the new READ dog Patrick, and the Life and Times of William Webb. The Teen report was highlighted by Brian Story earlier in the evening. Director Brouwer provided an update on Adult program statistics. The Taste of Korea event is full. There was a discussion on the Chamber scarecrow contest, the library's entry, and banned books. The new website is live. Assistant Director Giugno is introducing new children's library cards. The Strategic Planning Subcommittee will have a kickoff phone meeting with MB&A on October 17. Director Brouwer shared that the Census Complete Count Committee is trying to get everyone counted.

Friends Report

There was no Friends meeting. Nancy Walsh reported on National Friends of the Library week. The Friends will be sponsoring a lunch for the staff on two days, the 22 and 25 of October, from 12-1 p.m. in the Staff Room.

Old Business

Policy Subcommittee Vote on Code of Conduct

The Code of Conduct draft was reviewed and put to a vote for approval. A **motion** was made by Kathleen Smith and seconded by Patricia Horn O'Brien to approve the Code of Conduct as revised. All were in favor. Code of Conduct approved.

New Business

The ACLB Conference was discussed earlier in the meeting. Board members should let Director Brouwer know if they want to go. The event is on 11/8/19 from 9:15-2:30. Patricia Horn O'Brien noted that poetry at the parks poems were gone and she will be indicating that they'd like people to leave the poems there. Mike Osnato discussed the possibility of a rotating library in the beach communities. The board acknowledged Michael Cameron and his wife Mary for hosting a recent party.

Public Participation

None to report

Adjournment

A motion was made to adjourn by Mike Osnato and seconded by Kathleen Smith. Meeting adjourned at 7:32 p.m.

Respectfully submitted,



Timothy Kellogg,
Board Recorder