

## Computer and Internet Policy

The Acton Public Library offers free computer and wireless internet access throughout the building. All patrons using the Library's computers and wireless internet connection must agree to the library's Computer and Internet Policy. The Library staff reserves the right to terminate any internet session, including wireless internet sessions, at any time. Patrons violating this Computer and Internet Policy may lose their internet privileges.

The Acton Public Library is not responsible for the content, accuracy or availability of information on the internet. The Library Board of Trustees and its employees assume no responsibility for damages of any type arising from the use of any information, software, or data obtained from the internet.

Patrons are responsible for their own computer equipment and any confidential information such as credit card numbers, web IDs and passwords, etc. Please do not leave equipment unattended.

Patrons may not damage, alter, or degrade library computer equipment, peripherals, software, or operating configurations. Installation of software applications or directly accessing or altering computer hard drive files is not permitted. Patrons may not shut down computer work stations.

### **Terms of use (applies to both library computers and wireless connections):**

- Patrons are expected to read and agree to the Computer and Internet Policy prior to use.
- Patrons may not use the library's internet service or the wireless internet access to send threatening or harassing material or engage in any activity that is deliberately offensive or creates an intimidating or hostile environment. Loud or disruptive behavior is prohibited.
- The Acton Public Library strives to preserve the confidentiality and privacy of all library users. However, absolute privacy for patrons using electronic resources in the library cannot be guaranteed. All users are asked to respect the privacy of other users and not attempt to censor or comment on what others are viewing.
- Illegal or unauthorized use, such as hacking (purposely violating computer or network security), spamming, or the dissemination of viruses and /or worms, hoaxes, or violations of applicable Federal, State or other laws are prohibited. Violations of copyright or software licensing agreements are prohibited.
- Patrons may not view, print, distribute, display, send or receive images or graphics of obscene or pornographic materials, or material that violates laws relating to child pornography while using the library's internet service.
- The Acton Public Library does not use internet filtering software. It reserves the right to filter out any internet site or sites that violate this policy, causes library computers or wireless internet connections to malfunction, proves harmful to users, or is deemed inappropriate for library use.
- Printing from computers/internet is available. Printing is possible from the library's computers, or your laptop, tablet, or mobile device, using the wireless feature.

### **Use of the internet by children:**

The computers located in the children's room are primarily for the use of children, and adults who are with children 11 and under, the teen computers are for use for minors 12-17, and the adult computers are for ages 18 and up. As with all library materials, restriction of a child's access to the internet is the responsibility of his or her parents or legal guardians. The library staff cannot act in place of parents in providing supervision of children as they explore the internet. **The responsibility for what minor children read or view on the internet rests with parents or guardians.**

Approved by APL Library Board 9/09/2014, updated August 11, 2020